September 21, 2022

Dear CPM or CPM Candidate,

The Certified Public Manager® Educational Foundation (CPMEF) administers the Phyllis Taylor Scholarship and is seeking to identify worthy recipient(s) for 2022. The Phyllis Taylor Scholarship provides recognition of a CPM or CPM candidate with the financial assistance to complete a portion of their certification in CPM studies or to further continue their education in the field of public service at an institution of their choice.

The Scholarship is named after Phyllis Taylor who was a charter member of the AACPM and a founding member of the Oklahoma Society of Certified Public Managers® (OSCPM). Ms. Taylor was a leader among leaders and mentor to many CPMs who endeavored to complete the program and become a CPM. She passed leaving her leadership legacy and the OSCPM recognized her outstanding service by creating the scholarship. When the OSCPM ceased to exist and transferred their treasury to the CPMEF, it was requested to honor the scholarship as long as possible. The Foundation continues to celebrate this legacy to Phyllis Taylor, CPM by providing an annual scholarship to CPMs .

Attached, please see the attached form with instruction for applicants. **The completed application must be submitted no later than October 31, 2022**

If you have questions, please contact myself, or any other member of the CPMEF board.

Sincerely,

Debbie J. Smith, CPM

**Evaluation Criteria:**

The following criteria shall be used for scoring applications for the Phyllis Taylor Scholarship

1. Scholarship 7 points possible:
	1. Working full time while enrolled 1-2 point
	2. Completed one or more courses in program 1-3 points
	3. Relevance of course/program to CPM Training 1-2 points
2. Financial Need 10 points possible:
	1. Level of agency financial support. 1-6 points
	2. Level of ability for family contribution 1-4 points
3. Community Service/Leadership 6 points possible:
	1. Low to moderate involvement. 1-3 points
	2. High involvement, including leadership role(s) 0-3 points
4. Recommendations 5 points possible:
5. Recommendation from supervisor or manager 1 points
6. Indicates education will benefit employee 1 point
7. Indicates education will benefit organization 1 point
8. Indicates commitment to public service 1 point
9. Indicates leadership qualities of applicant 1 point
10. Quality of application 2 points possible:
	1. Application information is clear and concise 0-1 points
	2. Application is professional and complete. 0-1 points
11. Applicants from Oklahoma will receive an additional 3 point consideration added to their total points awarded.

Note: Please prepare your application responding to each of the criteria areas listed above.