

**American Academy of Certified Public Managers®  
Board of Directors Teleconference Meeting  
November 30, 2018**

**Board Members Present:** Loretta Tillery, Chair; Becky Bryant, Past Chair; and Bill Herman, Secretary

**Board Members Absent:** Dennis Martino, Chair-elect; Debbie Smith, Treasurer; Rick Ward-Harder, Director of Communications and Dan Matthys, Director of Education

The teleconference call connected at 3:00 PM.

The Chair noted Dennis Martino was returning from a teaching assignment and would try to connect to the teleconference via mobile phone. Also, Debbie Smith was dealing with a family emergency and wouldn't be able to join the conference.

Without one more Board member present, there wouldn't be a quorum and a meeting could not be convened. It was agreed to wait to allow time for Dennis Martino to join the meeting.

After approximately 15 minutes, the Chair felt it would be better to try and reschedule the meeting for the coming week. She asked if there was any business item those present had immediate concerns about.

**Wilkinson Scholarship:**

Becky Bryant asked if any applications for the Wilkinson Scholarship had been received. The Chair indicated there had been none to date. Bill Herman asked if we are sure the notice went out to the AACPM membership for the scholarship, as he did not receive one. He noted the last communications he had received was between Board members on the re-draft Becky Bryant had been able to do on the letter of invitation and scholarship information. Neither the Chair nor Becky Bryant were able to determine the notice had gone out.

**The Chair indicated she would follow-up with Patty Morgan to determine whether the notice had gone out. If it had, there was a consensus of the three officers the deadline should be extended for application until December 11<sup>th</sup> and a second notice to members go out quickly. If it hadn't gone out, the deadline should be extended until December 21<sup>st</sup> and an announcement should go out to the membership as quickly as possible. The Chair indicated she would confer with Chair-elect Martino on this to ensure a quorum of the Board was involved in this process.**

**Next Meeting:**

There was a sense the current Board should try to meet once more as currently constituted before the next regularly scheduled meeting on December 12<sup>th</sup> where the newly elected Board members would also join in the Board teleconference before they take office in January 2019. Of the Board members present on this call, the dates of Tuesday December 4<sup>th</sup>, Thursday December 6<sup>th</sup> and Friday December 7<sup>th</sup> all worked as possible meeting dates.

**The Chair indicated she would poll the Board members by e-mail to schedule a meeting during the week of December 3<sup>rd</sup> through 7<sup>th</sup>.**

**Adjournment:**

There being no further business, the Chair adjourned the conference call at 3:20 PM (EST).

Respectfully submitted:

William G. Herman, CPM  
Secretary