



CERTIFIED PUBLIC MANAGER® EDUCATION FOUNDATION

P.O. Box 239 Arcadia, Oklahoma 73007

www.CPMEF.org

Board of Directors

January 24, 2024

Stephen J. Mastro, CPM
Executive Director
stevemastro@sbeglobal.net
(707) 758-7600
Nevada

Loretta Tillery, CPM
Secretary
Ltillery99@yahoo.com
(301) 437-8438
National Capital Region

Deborah J Smith, CPM
Treasurer
Atws1731@gmail.com
(405) 341-8066
Oklahoma

Edward R. Burt, CPM
eburt@nc.rr.com
Director of Scholarships
(919) 577-8097
North Carolina

Dennis T Martino, CPM
Director of Communications
Dennismartino46@gmail.com
(603) 496-3882
New Hampshire

Thomas Patterson, CPM
Alternate Board Member
thpatterson@cox.net
(225) 235-3300
Louisiana

Paulette Laubsch, CPM
Alternate Board Member
plaubsch@fdu.edu
(609) 364-4226
New Jersey

2023 Annual Report

The annual report highlights the accomplishments for Year 2023 by the CPMEF. Board Members. Progress was made in re-establishing relationships with AACPM and the Consortium. Scholarship and Program Awards were made to deserving CPM applicants. The board filled the fifth voting position and added two non-voting alternates.

Executive Director– Stephen J Mastro
Secretary – Loretta Tillery
Treasurer – Deborah J Smith
Director of Communication – Dennis T. Martino
Director of Scholarships – Edward R Burt (as of July)

Alternate Member 1 – Thomas Patterson (as of July)
Alternate Member 2 – Paulette Laubsch (as of July)

Board Accomplishments for 2023.

- 1. Communications:** The CPMEF web site was moved from Host iPage to the Consortium host. All pages were updated and new on-line applications posted for scholarships and program awards. A new narrated PowerPoint presentation overview of the CPMEF was posted to the web page. Communications with the Consortium and AACPM Board resulted in informational distributions to both organizational memberships. We began to reach out to potential new CPM Alumni groups to establish relationships. Two Board members attended the Consortium Annual meeting in Nashville TN and meet with AACPM and Consortium members. An informational presentation regarding the foundation was made during a plenary session to all Program Directors.
- 2. Funding Resources:** Due to the donation in 2018 by the Oklahoma CPM Society CPMEF was able to continue the funding of Scholarships and Program Awards. Small donations were received in 2023, however no major efforts were made to seek donations from individuals or corporate sponsors. Once applications for Scholarships and Program Awards increases the Foundation will again seek doners.
- 3. Scholarships:** The Fran L. Wilkinson Scholarship and Phyllis Taylor Scholarships, each in the amount of \$750, were awarded to Susan J. Reyna, from Texas. Four Jack Lemons Scholarships were awarded to: Cindy Wynette, UT; Susan J Reyna, TX; Akanksha Acharya, NC and Willaim W Cox, TX.



4. **Bylaw updates:** The board completed and adopted updates to the 2013 Bylaws as of February 7th 2023. The focus of the updates was to bring the foundation into alignment with the current operational and relationship reality while maintaining our required relationships/duties under IRS and State of New Hampshire guidelines as chartered Charitable organization. We will continue to evaluate the Bylaws as needed for compliance.
5. **Program Awards:** The CPMEF Board received and funded one Program Award. Funding was awarded to the University of Washington CPM program for hospitality expenses associated with their program of capstone project presentations in July 2023.
6. **Cash Donations:** In 2023 CPMEF received a total of \$278.97 in cash donations from individual donors. In-kind donations of \$1,211.71 were recognized from board member travel expenses to attend the Consortium Annual Meeting in Nashville TN. The foundation did not provide any cash funding for travel expenses to the two board members that represented the Foundation at that meeting.

7. **Treasure's Report**

\$ 106.83	PayPal Account (Net Income Pending)
\$ (3,490.00)	Expense (Scholarships/Program Awards)
\$ 172.14	Cash Donations
\$ (3,211.53)	Net Cash Gain (Loss) for 2023

Fund Allocation for 2023

\$ 1,000.00	Administrative Fund
\$ 750.00	Wilkinson Scholarship Fund
\$ 750.00	Phyllis Taylor Scholarship Fund
\$ 1,500.00	Jack Lemons Scholarship Fund
\$ 5,000.00	Prog. Awards/Continuing Education

Actual Expense

\$ 3.56	* PayPal
\$ 750.00	
\$ 750.00	
\$ 1600.00	
\$ 350.00	

* PayPal Transaction Fees

In Kind Donations

\$ 1,211.71	Travel Expenses by Boad Members
-------------	---------------------------------

Elections Nominations the existing board members agreed to continue to serve until a new nominations and election process is established.

Looking Ahead to 2024

The Board intends to create a Strategic plan, based on what we have learned the past two years in our relationships with CPM organizations. The Board will continue to aggressively market funding opportunities (Scholarships and Program Awards) through the Consortium, AACPM, and other CPM alumni organizations we have identified. The Board intends to explore if it can help to create continuing education opportunities for CPM's regionally or nationally. We intend to continue discussions with the Consortium and AACPM to further strengthen our mutually beneficial relationships. The foundation's focus will be to continue to fund scholarships, receive in-kind and cash donations, and fund Program Awards to CPM individuals and organizations.

*Submitted by Stephen J. Mastro,
2023 Executive Director
January 24, 2024*