CONTINUING ACCREDITATION REPORT

ON

THE TEXAS CERTIFIED PUBLIC MANAGER PROGRAM

Presented to:

The National Certified Public Manager Consortium

By the Review committee:

Dennis, T. Martino - Chair

Chrystyna Mursky -CPM Instructor

Sara Warren - CPM Graduate]

February 2020

We, the members of the committee appointed to review the Texas Certified Public Manger program for continuing accreditation are pleased to report we have completed our review and recommend, that the Texas CPM program be accredited for the maximum period authorized by the bylaws. Our recommendation is based on the following findings:

Findings

1. The Texas program administrators submitted all required program documentation to each of the review committee membership.
2. After review by committee members all supplemental documentation was provided on a timely basis.
3. In the matter of general program requirements, the committee determined that:
   1. Adequate linkages exist with institutions of higher education:

Since the sponsor is an institution of higher learning this is not an issue. However, Texas State University also partners with other universities to operate the program in a wide geographic area,

* 1. An advisory board is actively involved in dealing with appropriate program issues.
  2. The program, while emphasizing service to local and federal customers is actively and successfully marketing to state government.
  3. Program requirements are clear and accessible to all applicants and candidates.

1. In the matter of program organization, we find:
   1. Adequate financial support exists from a combination of appropriated funds and fees and an endowment.
   2. Program instruction is provided by a combination of well qualified college professors, subject matter experts and contract instructors.
2. We find thorough documentation of administrative policies and procedures in a combination of administrative policy and formal regulations.

We further find:

* 1. A formal automated tracking system is in place.
  2. Project requirements are clear and the use of projects in the curriculum is one of the strengths of the program;
  3. Adequate security exists for student records;

FERPA-like Standards apply

* 1. Student evaluations are based on a series of formal tests/assessments and discussions with the track leaders.

1. In the matter of course materials we find:
   1. Courses provided are balanced to adequately cover the required competencies.
   2. Course syllabi that include learning objectives exist for each course.
   3. The program, while responsive to the competencies, is well integrated.
   4. Clear policies regarding substitutions are in place.
   5. All requirements regarding hours of instruction are met.
2. We find examinations and projects to be one of the strong points of the Texas program.
3. In regard to program evaluation we find:
   1. Each course is adequately evaluated by students. In addition, the Track Leaders observe every class for quality assurance.
   2. Each instructor is adequately evaluated by students. In addition, the Track Leaders observe every class for quality assurance.
   3. There is strong feedback from agency managers, of high satisfaction based upon their continued use of the program and, most importantly, the utilization of CPM graduates for special assignments.
4. We examined a list of current candidates in the program.
5. We discussed the program’s perceived strengths and weaknesses. We are impressed by the efforts to address areas needing improvement especially:
   1. Efforts to increase State Employee involvement

The program has many strong points. We were especially impressed by:

1. The rigor or the course work
2. The program administrators and track leaders work in close collaboration to maintain consistency from site to site.

The findings and recommendations are based on a review of all documentation by the committee and confirmed by a site visit by the chair on February 12-14 2020.

Committee Recommendation:

**Accredit X**  Accredit Provisionally **□** Not Accredit **□**

If either accredit provisionally or not accredit, please specify reasons or reference the relevant paragraph in the report.

Recommendation endorsed by consensus of the committee and respectfully submitted by:

Chrystyna Mursky Wisconsin CPM Program

Sara Warren South Carolina CPM Program

And

**\_\_\_\_\_\_\_Dennis T. Martino\_\_\_\_\_\_\_\_\_** February 19, 2020

Dennis T. Martino, Chair, for the Committee Date